To: All Members of the Audit and Scrutiny Sub Committee
(and any other Members who may wish to attend)

J. Henshaw
LLB (Hons)
Clerk to the Authority

Tel: 0151 296 4000
Extn: 4113 Kelly Kellaway

Your ref: Our ref HP/DM Date: 31 January 2018

Dear Sir/Madam,

You are invited to attend a meeting of the **AUDIT AND SCRUTINY SUB COMMITTEE** to be held at **1pm** on **THURSDAY, 8TH FEBRUARY, 2018** in the Liverpool Suite.

Yours faithfully,

Clerk to the Authority

Encl.

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MERSEYSIDE FIRE AND RESCUE AUTHORITY

AUDIT AND SCRUTINY SUB COMMITTEE

8 FEBRUARY 2018

AGENDA

Members

Lynne Clarke
Sharon Connor, Liverpool City Council
Joe De'Asha, St Helens
Lesley Rennie
James Roberts (Chair)

1. Preliminary Matters

Members are requested to consider the identification of:

a) Declarations of interest by individual Members in relation to any item of business on the Agenda.

b) Any additional items of business which the Chair has determined should be considered as matters of urgency; and

c) Items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information:

- **Agenda Item 11 – "Part 2 EXEMPT Minutes"**

2. Minutes of the Previous Meeting (Pages 7 - 10)

The Minutes of the previous meeting of the Audit & Scrutiny Sub-Committee, held on 21st September 2017, are submitted for approval as a correct record and for signature by the Chair.

3. 2016/17 Annual Audit Plan (Pages 11 - 18)

To consider the attached report from the Authority's External Auditors – Grant Thornton, concerning the Annual Audit Letter for MFRA for the financial year 2016/17.

4. Audit Plan 2018 (Pages 19 - 36)

To consider the attached report from the Authority's External Auditors – Grant Thornton, concerning the Audit Plan for MFRA for the year ending 31st March 2018.

5. **TREASURY MANAGEMENT INTERIM REPORT 2017/18** (Pages 37 - 44)

To consider Report CFO/006/18 of the Treasurer, concerning a review of the Authority's Treasury Management activities, to ensure they are consistent with its approved Treasury Management Strategy and have remained within the approved Prudential Indicators.

6. **FINANCIAL REVIEW 2017/18 - APRIL TO DECEMBER** (Pages 45 - 74)

To consider Report CFO/003/18 of the Chief Fire Officer, concerning the financial position, revenue and capital, for the Authority for 2017/18.

7. **CONFIRMATION OF EXTERNAL AUDITOR APPOINTMENT FOR 2018/19** (Pages 75 - 90)

To consider Report CFO/007/18 of the Treasurer, concerning confirmation of the appointment of Grant Thornton as the external auditor for the Authority from 2018/19 to 2022/23.

8. **Corporate Risk Register 2017-18 July to Nov Update** (Pages 91 - 130)

To consider Report CFO/011/18 of the Deputy Chief Fire Officer, concerning the current risks contained within the Corporate Risk Register, the status of the risks and associated control measures, including any updates for the period July to November 2017.

9. **Health, Safety And Welfare Annual Report** (Pages 131 - 168)

To consider Report CFO/001/18 of the Chief Fire Officer, concerning the Annual Health, Safety & Welfare Report which details the performance of the Authority against its performance indicators for Health Safety and Welfare (HS&W) for financial year 2016/17.

10. **Bonfire Period 2017** (Pages 169 - 204)

To consider Report CFO/002/18 of the Deputy Chief Fire Officer, concerning the performance of the Service over the Halloween and bonfire period 2017.

11. **Part 2 EXEMPT minutes , 21/09/2017 Audit and Scrutiny Sub Committee** (Pages 205 - 206)

The Part 2 EXEMPT Minutes of the previous meeting of the Audit & Scrutiny Sub-Committee, held on 21st September 2017, are submitted for approval as a correct record and for signature by the Chair.

If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.